

# CO-OPERATIVE SCRUTINY BOARD

Draft Work Programme 2014 - 2015



**PLYMOUTH**  
CITY COUNCIL

**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance and is subject to approval at the Co-operative Scrutiny Board.**

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Helen Wright, Democratic Support Officer, on 01752 304022.

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
25.06.2014	Financial Outturn 2013/14 Including Capital Programme Update	To identify areas of concern (if any).		David Northey, Head of Corporate Strategy
23.07.2014	Corporate Monitoring (Finance and HR) May/June 2014	To identify areas of concern (if any).		David Northey, Head of Corporate Strategy
	Review of Corporate Plan	To identify areas of concern (if any).		Giles Perritt, Assistant Chief Executive
	Scrutiny ELearning		To provide training for Members (and officers)	Lorraine Slinn, Senior ICT Trainer
	Costs and Benefits Monitoring Information for Transformation	To identify areas of concern (if any)		Malcolm Coe, Head of Finance
13.08.2014	Plymouth Plan	Pre decision scrutiny		Paul Barnard, Assistant Director for Strategic Planning and Infrastructure
	Co-operative Centre of Operations: Method and Approach (CCO) (Transformation)	The Board will receive an overview of this Transformation Programme		Ken Blunt, Co-operative Centre of Operations Manager
24.09.2014	Capital and Revenue Monitoring 2014/15	To identify areas of concern (if any)		David Northey, Head of Corporate Strategy
	Child Poverty	The Board will receive a 12 month progress update		Candice Sainsbury, Senior Policy, Performance and Partnership Advisor
	Annual Scrutiny Report	To meet statutory requirement		Giles Perritt, Assistant Chief Executive
	Transformation Assurance Report			Giles Perritt, Assistant Chief Executive

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<b>22.10.2014</b>	Corporate Monitoring Report (August)	To identify areas of concern (if any).		Chris Randall, Head of Finance Operations
	Terms of Reference	To better align the Panel's areas of responsibility.		Ross Jago, Performance and Research Officer
	Future Arrangements for Budget Scrutiny	To agree future arrangements to Budget Scrutiny		Ross Jago, Performance and Research Officer
<b>19.11.2014</b>	Corporate Monitoring Report (Finance and HR)	To identify areas of concern (if any)		Chris Randall, Head of Finance Operations
	Corporate Plan Performance Monitoring Report	To identify areas of concern (if any)		Peter Honeywell, Transformation Programme Manager
<b>03.12.2014</b>	Preparation for Budget Scrutiny			Helen Wright, Democratic Support Officer
<b>17.12.2014</b>	Co-operative Centre of Operations (CCO) (Transformation)	Pre decision Scrutiny		Ken Blunt, Co-operative Centre of Operations Manager
	Corporate Monitoring including Overtime, Agency and Sickness	To identify areas of concern (if any)		Chris Randall, Head of Finance Operations
<b>07.01.2015</b>	Possible preparation for Budget Scrutiny			Helen Wright, Democratic Support Officer
<b>12.01.2015</b>	<b>Budget Scrutiny (Day Two)</b>	The Board's recommendations will form part of the consultation process.	Pre decision scrutiny	Giles Perritt, Assistant Chief Executive
<b>14.01.2015</b>	<b>Budget Scrutiny (Day Three)</b>	The Board's recommendations will form part of the consultation process.	Pre-decision scrutiny	Giles Perritt, Assistant Chief Executive
<b>18.02.2015</b>	Capital and Revenue Monitoring Report 2014/15 (including HR info)	To identify areas of concern (if any)		David Northey, Head of Corporate Strategy
	Cost Benefits of Transformation	To identify areas of concerns, relating to the change of scope and cost benefits of the Transformation Programmes		Les Allen, Head of Portfolio
	Corporate Performance Report Quarter 3	To identify areas of concern (if any)		Peter Honeywell, Transformation Programmes Manager
<b>11.03.2015</b>	Corporate Monitoring including Overtime, Agency and Sickness	To identify areas of concern (if any)		Chris Randall, Head of Finance Operations

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	<p>Transformation Programme:</p> <p>Update on the Co-operative Centre of Operations (CCO) Transformation Programme</p> <p>Communication Strategy</p>	<p>To monitor the Board and Panel's role in actively supporting and challenging the programme and to identify areas of concern (if any)</p>		<p>Lesa Annear, Strategic Director for Transformation and Change)</p> <p>Giles Perritt, Assistant Chief Executive</p> <p>Les Allen, Head of Portfolio</p> <p>Rob Pendleton, Programme Manager</p> <p>Nicola Lenden, Transformation Communication Lead</p>
<b>Issues Identified for Scrutiny (no date agreed)</b>				
	City MPs	Provide an overview of current issues and areas of joint working		Helen Wright, Democratic Support Officer
	Flood Protection	Identified as a recommendation (15) from Budget Scrutiny.		Anthony Payne, Strategic Director for Development
	Review of Staff Engagement and Negotiation	Identified as a recommendation (17) from Budget Scrutiny.		Chris Squires, Assistant Director for HR and Organisational Development
	Leader and Chief Executive	Provide an overview of the council's priorities and progress		Helen Wright, Democratic Support Officer
	Transformation Programme – ICT Programme (July 2015)	To identify areas of responsibility for Panels		Les Allen, Head of Portfolio